TECHNICAL EDUCATION QUALITY IMPROVEMENT

PROGRAMME Phase II Sub Component 1.1

12th MEETING OF
THE BOARD OF GOVERNORS

MINUTES

Date: 29-07-2017

Time: 10.00 am

Venue: College of Engineering Karunagappally

COLLEGE OF ENGINEERING KARUNAGAPPALLY

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Minutes of Twelfth Meeting of Board of Governors

Presided by

Hon'ble Chairman: Prof. V.P.N. Nampoori

Venue: Office of the Principal
Date: 29 July 2017   **Time:** 10.00 AM

<u>Members Present</u>

1. Prof (Dr) V.P.N Nampoori, Chairman
2. Prof.(Dr). Suresh Kumar.P, Director, IHRD
3. Mr. James Joseph, Jt. Sec. Finance, Government of Kerala (State Govt Nominee)
4. Prof. (Dr) V P Devassia, Principal, Model Engineering College
5. Dr. Sam Thomas, CUSAT (University Nominee)
6. Prof (Dr). Jaya V L, Principal
7. Dr. AjilKumar.A, HOD, ME, Member
8. Prof. Manoj Ray D, Member

The following members of the BOG conveyed their inability to attend the meeting.
1. Mr. Angelose, Joint Sec., H.Edn, Government of Kerala (State Govt Nominee)
2. Dr. S. Jayakumar**,** Director, SPFU (Special invitee)

   Also present

1. Prof. Binu V.P, HOD, Computer Science and Engineering
2. Dr. Smitha P, HOD Information Technology
3. Prof. Libi A, HOD Electrical and Electronics Engineering
4. Prof. Reji Thankachan, Academic Coordinator
5. Prof. Sylish S. V, Procurement Coordinator
6. Prof. Baiju V, III Cell Coordinator
7. Prof. Premakumari K.R, EAP Coordinator
8. Dr. Shajy L, Finance Coordinator

Agenda Summery

Part 1-Procedural

Sl. No	Items
1.1	Confirming the Minutes of the 11th Meeting of the Board of Governors held on 06-03-2017 at College of Engineering Karunagappally
1.2	Report on the action taken/action pending on the pertinent decisions in the Minutes of the 11th Meeting of the Board of Governors held on 06-03-2017 at College of Engineering Karunagappally

Part 2-Ratifications and Approvals

Sl. No	Items
2.1	Faculty Development Programme attended outstation by faculty
2.2	Staff Development Programmes attended outstation by Staff
2.3	Staff Development Programmes conducted by Staff
2.4	R and D Programmes conducted
2.5	Management Capacity Enhancement programme attended
2.6	Ratification of IIIC Activities conducted/settled post the last BoG meeting
2.7	Ratification of accreditation fee paid for two PG Programmes
2.8	Ratification of programmes conducted under students support
2.9	Expenditure incurred under IOC-Ratification

Part 3 Reports

3.1	Summary of Expenditure as on 27 July 2017
3.2	Report on Staff Student Satisfaction Survey
3.3	Project Completion Draft Report

Part 4- Any other item with the permission of the chair

Sl. No	Items
4.1	Other Items

The Meeting started at 10.00.AM under the presidency of the Hon'ble Chairman with a silent prayer followed by welcome address by the Principal.

Principal Dr Jaya V L welcomed all the members and special invitees. A brief report was made by the Principal on the various activities related to TEQIP and development in the college as the impact of these activities. She also provided a brief report about the agenda of the meeting.

Part 1

Procedural Items

1.1 Confirmation of the Minutes of the 11th Meeting of the Board of Governors held on 06-03-2017 at CE Karunagappally

The Minutes of the 11th Meeting of Board of Governors of TEQIP Phase II of CE Karunagappally held on 06-03-17 was sent to the Chairman for his approval and upon his approval copies were circulated among the other members of the BoG. Based on the discussions, the Board of Governors confirmed the approved minutes of the BOG meeting held on 06-03-17.

1.2 Report on the action taken/action pending on the pertinent decisions in the Minutes of the 11th Meeting of the Board of Governors held on 06-03-2017 at CE Karunagappally

The decisions taken by the BOG as recorded in the Minutes of the 11th Meeting of the Board of Governors of the TEQIP Phase II held on 06-03-2017 have been noted and actions have been initiated. A report on the action taken and actions pending is presented in the Table 1.1 given below

Table 1.1

Item No in Minutes of the 11th BOG	Decision Taken	Action Taken
1.1	The BoG confirmed the approved minutes of the 10th Meeting	For Information

1.2	Took note of the action taken report and approved	For Information
2.1	BoG ratified the payment of Rs. **2,19,203**/- towards the payment of five completed procurement packages and approved the price revisions.	No action needed
2.2	The BoG took note of the progress in procurement of Distilled Water Plant	The package has been cancelled
2.3	The BoG took note and ratified the expenditure incurred for attending various Faculty and Staff Development Programmes for Rs.10,89,831	No action needed
2.4	The BoG decided to reimburse the amount after proper evaluation of the progress work of Mr.Raju M, Assistant Professor in EEE wh had submitted a request for the reimbursement of fee for his fourth year part time PhD programme	The fee is not reimbursed since no paper has been published
2.5	The BOG approved for reimbursement of the expenditure incurred for presenting a paper in a National Conference to Dr. Gopakumar C, Assistant Professor in EC	The amount has been paid
2.6	The BOG approved the proposals for the outstation programmes for the month of March	Faculty attended training programmes at various institutes like IITs and NITs
2.7	The BoG approved for conducting a Colloquium on Research in Computing Innovations	The Colloquium was planned to conduct if payment of Accreditation fee for PG programmes would be denied. Since the payment of Accreditation fee was made, there was no fund left out to conduct the Colloquium
2.8	The BoG took note and ratified the expenditure of Rs.2,51,760/- and the other four programmes conducted under IIIC.	No action needed
2.9	The BOG approved the action plan under IIIC cell for the month of March	Conducted 28 IIIC programmes
2.10	The BOG took note and ratified the payment towards conducting Soft Skill Training and asked to settle the other programmes conducted immediately. Also decided to conduct an expert talk on Applied Mathematics for both students and faculty	Settled all the programmes Hon'ble Chairman conducted a talk on Applied Mathematics
2.11	The BOG approved the action plan for the soft skill training programme planned for	Conducted soft skill training programmes for all UG and PG

	the month of March		classes (for10 Classes) No action needed
2.12	The BOG approved the plan for the placement drive		The idea was dropped
2.13	The BOG approved the Vision and Mission statements		No action needed
2.14	The BOG took note and ratified the payment under IOC head		No action needed
3.1	The BOG took note of the expenditure under various heads		No action needed
3.2	The BOG took note of the survey report and congratulated the institution for the good satisfaction index score		No action needed

Decision: The BOG members analyzed and approved the actions taken by the College based upon the decisions made in the BOG meeting held on 06-03-2017

Part 2
Discussion, Ratification and Approval
2.1 Faculty Development Programme attended outstation by faculty

2.1 Details of faculty attended out station training and the expenditure involved are described below

Training Attended - Faculty						
Sl. No	Name Of Faculty	Title	Date	Institution/ Organizatio n Name	Advance Amount	Expenditure
1	Remya R S Sabeena K Jyothi R L	Theory of Computational and complexity Theory	6/3/17 to 10/3/17	MFS, Cochin	35000 each	36000 37270 37270
2	Arya Chandran S Binu V P Hariharan R L Niyas S K Leena B R Shamna S S Shani Raj Subeena H Swetha Saira	Big data Analytics and cloud computing	13/3/17 to 17/3/17	MFS, Cochin	35000 each	36825 37640 36825 36825 36825 36825 37270 36825 36825

#						
	Appose					
3	Dr. Ajilkumar A Deepa T R Haseena P Y Jyothi R L Meera Murali Premakumari K R Reji Thankachan Renu K K Sabeena k Smitha P Sylish S V	Quality Enhancement Initiatives in Engg. Educational Institution	27/2/17 to 3/3/17	CE Chenganoor	35000 each	37330 37200 37200 37200 36481 37330 37330 37330 37200 37330 37330
4	Remya R S Libi A Haseena P Y	Research Methodology	20-24 March 17	MNIT Jaipur	20000 each	24939 22947 22947
5	Shiny C Deepa T R Geetha S Revikumar Thampi V R Seena Mathew Meera Murali Aagi A S Sheena S Nowshad	Technology Innovation and Entrepreneurship	20 - 24 March 2017	MFS Ernakulam	35000 each	37270 37110 37240 37270 36845 36845 36845 36845
6	Dr Gpakumar C	National Conference	6-8 Sept 2016	Rajagiri School of Engg. and Technology, Kochi,	----	7500
Total						**1227089**

Decision: The BOG took note and ratified the expenditure incurred for attending various Faculty Development Programmes by the faculty post the last BoG meeting as per rules.

2.2 Staff Development Programmes attended outstation by Staff

Details of staff attended out station training and expenditure involved are described below

Seminar/ Workshop/ Conference/ Training - Attended - Staff						
Sl. No	**Name Of Faculty**	**Title**	**Date**	**Institution /OrganizationName**	**Adv. Amount**	**Expenditure (Rs)**
1	Vidya J Dr. Anitha D S Sandhya Murali P Sheebamol K K Manoj K Mathew Suresh kumar G Leena S Anil Kumar V	Performance improvement for Institutional development	7 March 17 to 10 March 17	ESCI, Hyderabad	24000 each	26364 26470 26364 26364 26364 26364 26364 26364
2	Anilkumar A	Theory of Computational and complexity Theory	6 March 17 to 10 March 17	MFS, Cochin	35000	37450
3	Anilkumar A Dr. Shaji L	Quality Enhancement Initiatives in Engg. Educational Institution	27 Feb 17 to 3 March 17	CE Chenganoor	35000 35000	37330 37330
Total						**323128**

Decision: The BOG took note and ratified the expenditure incurred for attending various Staff Development Programmes by the staff post the last BoG meeting as per rules.

2.3 Staff Development Programmes conducted by Staff

Details of in house training conducted for staff members and the expenditure involved are described below

Training Conducted						
Sl. No	**Name Of Coordinator**	**Title**	**Date**	**Number of participants**	**Revenue generated**	**Expenditure**
				Inside	Outsi		

					de		
1	Sheeba mol K	Performance and quality improvement for administrative staff	25-28 March 17	43	7	1000	63,529
Total							**63,529**

Decision: The BOG took note and ratified the expenditure incurred for conducting a Staff Development Programme post the last BoG meeting as per rules.

2.4 R and D Prgrammes conducted

The R and D programmes conducted and the related expenditure after the last BoG meeting are given below

R & D Prgrammes conducted						
Sl. No	Name Of the Coordinator	Title of Program	Date	Number of participants	Advance Amount	Expenditure
1	Dr. Smitha P	Expert talk on "How to do Research "	17/3/17	Facuty-17 PG Students-59	6000	8,350
2	Dr. Smitha P	RGC Meeting	18/3/17	---	27000	37,561
3	Dr. Geetha S	Expert talk on Applied mathematics for research	23/3/17	Facuty-31 PG Students 39	7500	11,136
Total						**57,047**

BoG appreciated Ms.Remya R. S. for her commendable work that led her in acquiring the KSCSTE fund of Rs 16.31 Lakhs for research on Automated detection of Acute Lymphatic Leukaemia. Respected member Mr.James Joseph insisted the need for going for the patent of this work. Dr. Sam Thomas told that CUSAT is providing the classes on patent procedures. Even filing patent request is considered equivalent to paper publishing. BoG decided to go for internal RGL and conduct courses on patent filing in association with CUSAT.

Decision: The BOG took note and ratified the expenditure incurred for conducting R and D programmes post the last BoG meeting as per rules.

2.5 Management Capacity Enhancement programme attended

The details of Management Capacity Enhancement programme attended by a faculty and the related expenditure are given below

IMCE						
Sl. No	**Name of Faculty**	**Title of the Program**	**Date**	**Institution/ Organization Name**	**Advance Amount**	**Expenditure**
1	Raju M	Softskill for Interpersonal effectiveness: Attitudes and Skill enhacement	6/3/17 – 9/3/17	IIMK, Kozhikode	65000	67,472
Total						**67,472**

Decision: The BOG took note and ratified the expenditure incurred for Management Capacity Enhancement programme attended by a faculty post the last BoG meeting

2.6 Ratification of IIIC Activities conducted/settled post the last BoG meeting

The IIIC activities conducted by different departments are as given in the following Table.

IIIC activities conducted by different departments								
Sl No	**Branch**	**Name of Program**	**Type of Program**	**Industry Name/ Institution Name**	**Date**	**No. of Days**	**No. of Student Participants**	**Expenditure (Rs)**
1	CSE	Internet Programming - Php	Expert Talk	Tender wood Solution, Bangalore, 2D CVC, Abana, Cochin	1-3 March 2017	3	46	51,039
2	EEE	PLC and Scada	Workshop	Pantech Chennai	16 – 18 March 2017	3	50	34,570

3	ECE	Workshop on MATlab	Workshop	Opzet Solns PVT. Ltd, Ernakulam	16 March 2017	1	40	8,693
4	ECE	Workshop on Internet of things	Workshop	Neo Green Labs, cochin	4 March 2017	1	30	12,761
5	CSE	Introduction to free and open software	Expert Talk	AFL IT Academy, Chennai, Accel IT academy, Thrissur	14-18 March 2017	5	34	47,220
6	CSE	Introduction to web Application development	Expert Tutoring	Seaview Support, Technopark, TVM, Softtex, TVM	10 -11 March 17	2	38	21,360
7	EEE	Simulation software in industry perspective	Workshop	OPZET Solns, Ernakulam, Epsilon Labs, Eklm	6, 8 Feb 2017	2	48	25,455
8	CSE	Laptop and mobile phone servicing	Workshop	P C Engineers, Kottayam	21 March 17	1	38	14,066
Industrial Visit and Internship								
9	CSE	Industrial Visit -B. Tech S4 CSE	Industrial Visit	UL Cyberpark, Kozhikode	11 March 2017	1	Stud -34 Staff -2	18,988
10	EEE	Industrial Visit – S4 EEE	Industrial Visit	Pallivassal Hydro. Ele. Project Dam & Mattupetty Dam	18 Feb 2017	1	Stud -40 Staff -3	30,653
11	CSE	Industrial Visit – S2CSE	Industrial Visit	Sengulam power house & Mattupetty Dam	18 Feb 2017	1	Stud -39 Staff -3	29,194
12	EEE	Industrial Visit – S4 EEE	Industrial Visit	Kudankulam Nuclear Power plant	19 Feb 2016	1	Stud -47 Staff -2	19,515
13	EEE	Industrial Visit – S8 EEE	Industrial Visit	Kuttiyadi hydro electric power plant	24 Mar 2017	1	Stud -45 Staff -2	28,215

14	ECE	Industrial Visit – S2 ECE	Industrial Visit	Pallivassal Hydro. Ele.Power station	4 Mar 17	1	Stud -32 Staff -2	19,590
15	CSE	Industrial Visit -B. Tech S6 CSE/IT	Industrial Visit	UL Cyberpark, Kozhikode	17 March 2017	1	Stud -45 Staff -2	24,426
16	EEE	Industrial Visit -B. Tech S2 EEE	Industrial Visit	Pallivassal Hydro. Ele.Power station	18 Feb 2017	1	Stud -42 Staff -2	28,116
17	EEE	Industrial Visit -B. Tech S6 EEE	Industrial Visit	Kuttiyadi Power Plant	17 March 2017	1	Stud -45 Staff -3	27,456
18	EEE	Industrial Training - S6 EEE	Industrial Training	Malankara small hydro power station	24 -29 June 2016	6	4	3,060
19	EEE	Internship - Btech S2 EEE	Internship	KEL Kundara	25-30 June 2016	6	5	1,845
20	EEE	Internship - Btech S2 EEE	Internship	KEL Kundara	21-26 July 2016	5	1	369
21	EEE	Internship - Btech S2 EEE	Internship	KEL Kundara	18-22 July 2016	5	4	1,476
22	EEE	Internship - Btech S2 EEE	Internship	IRE Chavara	25-29 July 2016	5	5	1,475
23	EEE	Internship - Btech S2 EEE	Internship	IRE Chavara	19-23 July 2016	5	4	1,180
24	EEE	Internship - Btech S2 EEE	Internship	IRE Chavara	20-24 July 2016	5	5	1,475
25	EEE	Internship - S8 EEE	Internship	Kudamkulam nuclear power plant	23 -27 May 2016	5	9	13,701
26	EEE	Internship – S8 EEE	Internship	Kakkad power station	26 -30 Dec 16	5	9	3,402
27	CSE	Internship – S4 CSE	Internship	White Oval, Tec.,Technopark TVM,	18 – 28 June 16	11	8	3,910

				IRE Chavara	20 – 24 June 16	5	15	4,331
				KELTRON Kozhikode	21 June – 7 July 16	17	1	1,128
				KELTRON Kannur	20 – 26 June 16	6	2	1,760
				AIPCT Cochin	11 – 25 June 16	14	2	1,722
28	ECE	Internship – S2 CSE	Internship	KELTRON , Kathirakadavu	20 – 30 July 16	11	10	6,990
				KEL Kundara	18 – 22 July 16	5	6	2,130
				KMML, Chavara	1 – 7 July 16	7	9	3,870
				KMML, Chavara	1 – 11 July 16	7	1	630
				BSNL, Allapuzha	11 – 16 July 16	6	1	409
				BSNL, Allapuzha	27 June16– 2 July 16	7	4	1,436
				RTTC, Kaimanom, TVM	27 June16– 2 July 16	7	1	469
				Noratel India power components PVT. Ltd	29 June16– 4 July 16	6	1	469
Total								**4,98,554**

Decision: The BOG took note and ratified the expenditure incurred, Rs. 4,98,554 for the programmes conducted under IIIC post the last BoG meeting as per rules.

2.7 Ratification of accreditation fee paid for two PG Programmes

The institution has remitted the fees for NBA accreditation as per the requirements of TEQIP-II for the two PG Programmes that are eligible to apply for accreditation. The details of the fee paid are given below.

Sl No	Name of PG Programme	Department	Amount paid (Rs)
1	M.Tech in Signal Processing	Electronics and Communication Engineering	5,75,000
2	M.Tech in Image Processing	Computer Science and Engineering	2,30,000
Total			**8,05,000**

Decision: The BOG took note and ratified the expenditure of Rs. **8,05,000** for the accreditation fee paid for two PG Programmes programmes.

2.8 Ratification of programmes conducted under students support

Soft Skill Training Programme conducted

Soft Skill Training programmes were conducted for all the batches of students. The details of the programmes conducted and the expenditure details are given below.

Programmes conducted					
Sl No	Class	Name of the Programme	Number of days	Date	Expenditure
1	S6 BTech CS and IT	Getting ready for placement	5	3,4,5,10,11 Feb 2017	51,656
2	S6 BTech EEE	Getting ready for placement	5	3,4,5,10,11 Feb 17	53,882
3	S6 BTech ECE	Getting ready for placement	5	3,4,5,10,11 Feb 17	55,461
4	Final year B Tech EEE, EC, CS	Aptitude test Training	4	20, 21, 25, 26 Feb 2017	1,29,555
5	M Tech First Year CS and EC	Aptitude test Training	4	20, 21, 25, 26 Feb 2017	90,367

6	S6 BTech CSE	Motivation and counselling	2	26 , 27 Feb 2017	12,840
7	First year BTech EEE	Motivation and counselling	2	17, 18 Feb 17	22,,574
8	BTtech S8 CSE	Soft skill training	2	22 March 17- 23 March 17	20,200
9	BTech S4 CS	Soft skill training	2	22 March 17- 23 March 17	20,140
10	BTech S6 EEE	Project oriented training programme	3	20,22,27 Feb 2017	40,010
Total					**4,96,685**

Decision: The BOG took note and ratified the expenditure of Rs. 4,96,685 for the Soft Skill Training Programme conducted under students support.

2.9   Expenditure incurred under IOC-Ratification

The expenditure incurred under IOC post the last BOG meeting is Rs**. 3,41,899**/-. This amount is due to Salaries of TEQIP staff, Consumables purchased for TEQIP cell and other departments, and Operation and Maintenance charges. The details are given in the table below.

Table: Expenditure incurred under IOC

Sl. No	Item	Amount (Rs)
1	Salary for TEQIP Staff	2,43,659
2	Consumables	
	(a) Purchase of toner catridge	1,600
	(b) Purchase of First aid items for Mechanical workshop	998
	(c) Purchase of wooden pieces for for Mechanical workshop	10,018
	(d) Battery Water	3,200
3	Operation and Maintenance	
	(a) BOG 11	31,082
	(b) Repairing charge - AC	4,800
	c) Post Procurement Review Meeting	46,542

Total	**3,41,899**		

Decision: The BOG took note and ratified the expenditure of Rs. 3,41,899 under IOC.

Part 3
Reports

3.1 Summary of Expenditure as on 27 July 2017

The summary of expenditure as on 27.07.2017 is as below.

Total Fund Received: Rs.1000 Lakhs,   **Interest accrued: Rs 16.17 Lakhs**

Sr.No.	Expenditure Name	Expenditure Upto 28th Feb 2017 (Rs in Lakhs)	Expenditure From 1 March 2017 – 27th July 2017 (Rs in Lakhs)	Cumulative Expenditure upto 27th July 2017 (Rs in Lakhs)
1	Procurement	557.79	0	557.79
2	Providing Assistantships for Increased enrolment in existing and new PG Programmes in Engineering Disciplines	135.74	5.15	140.89
3	Enhancement of Research and Development and Institutional Consultancy Activities	20.86	0.57	21.43
4	Faculty and staff development for improved competence based on Training Needs Analysis(TNA)	157.19	16.14	173.33
5	Enhanced Interaction with Industry	11.68	4.73	16.41
6	Institutional Management Capacity enhancement	6.65	0.67	7.32
7	Implementation of Institutional reforms	8.99	8.05	17.04
8	Academic support for weak students	15.59	4.84	20.43
9	Incremental Operating Cost	56.38	4.05	60.43
	Total	**970.87**	**44.2**	**1015.07**

The detailed expenditure status is as given in the Table below.

Category of expenditure (Head of expenditure)	Sub-Activity	Cumulative Exp. Up to 27.07.2017	Committed Exp. for the remaining period upto (31.07.2017)	Total cumulative expenditure upto 31.07.2017
(1)	(2)	(3)	(4)	(5 = 3 + 4)
Procurement	Expenditure on ICT enabled learning, related softwares & hardware.	0.00		0.00
	Expenditure on New laboratory for new PG programs	3.49		3.49
	Expenditure on New laboratory for existing PG programs	64.26		64.26
	Expenditure on Existing laboratories modernized/Strengthened	233.20		233.20
	Expenditure on Library i.e. books, e-books, journals, e-journals course specific softwares	52.65		52.65
	Expenditure on membership of online journals & consortium	0.00		0.00
	Expenditure on digitally/virtually accessible courses/subjects	0.00		0.00
	Expenditure on Modernising Classrooms	12.97		12.97
	Expenditure on Procurement of Equipments etc. for Institutes/ TEQIP unit.	143.35		143.35
	Expenditure on Civil Work	47.86		47.86
	Others. (Specify if Material)	0.00		0.00
Total		**557.79**	**0.00**	**557.79**
Assistantships	Expenditure on Masters students enrolled with TEQIP teaching assistantship	140.89	0.0	140.89
	Expenditure on PhD Students enrolled with TEQIP research assistantship	0.00		0.00
	Others. (Specify if Material)	0.00		0.00
Total		**140.89**	**0.0**	**140.89**
R&D	Expenditure incurred on Research projects taken by UG/ PG students	0.00		0.00
	Expenditure incured on research publications in engineering in refered journals	0.34		0.34
	Expenditure on Organising Conferences for R & D Topics	13.81		13.81
	Expenditure on Patenting of Research Products	0.00		0.00
	Others. (Specify if Material)	7.27		7.27

Total		**21.43**	**0.00**	**21.43**
FSD	Expenditure on Faculty with B Tech enrolled for M Tech against total B Tech faculty	2.52		2.52
	Expenditure on Faculty with M Tech enrolled for PhD in engineering against total M Tech faculty	2.80		2.80
	Expenditure on faculty members attended training in subject domain	109.03		109.03
	Expenditure on faculty members attended pedagogical training	5.81		5.81
	Expenditure on organising inhouse subject area training Programs/ Workshops/ seminars / conferences / continuing education programs.	29.19		29.19
	Expenditure on paticipation by faculty in Seminar/ Confrences/ workshop etc.	14.41	0.0	14.41
	Expenditure on staff development	9.38		9.38
	Others. (Specify if Material)	0.19		0.19
Total		**173.33**	**0.0**	**173.33**
I-I-I- Cells	Expenditure on academic Programs i.e. MTech/PhD etc. with industry	0.00		0.00
	Expenditure on short term programs with industry	8.44		8.44
	Expenditure on academic networking with other institutions	0.00		0.00
	Expenditure incurred on Campus placements (UG & PG)	0.00		0.00
	Expenditure on UG Students attended industrial internship	0.72	0.0	0.72
	Others. (Specify if Material)	7.25	0	7.25
Total		**16.41**	**0**	**16.41**
Capacity Development	Expenditure on Sr. Officials & Sr. faculty attended management development training	6.41		6.41
	Others. (Specify if Material)	0.91		0.91
Total		**7.32**	**0.00**	**7.32**
Reforms	Expenditure on accredition fee for NBA	17.04		17.04
	Expenditure incurred on Autonomous Institution status concurred by UGC	0.00		0.00
	Expenditure on Curricula revision/restructuring	0.00		0.00
	Others. (Specify if Material)	0.00		0.00
Total		**17.04**	**0.00**	**17.04**

Student support	Expenditure on students transition from first year to second year of UG Programs (clearing all subjects /courses of 1st year in first attempt)	3.95		3.95
	Others. (Specify if Material)	16.49	0	16.49
Total		**20.43**	**0**	**20.43**
IOC		60.43	1.1	61.53
Grand Total		**1015.07**	**1.1**	**1016.17**

Decision: The BOG took note of the expenditure under various heads.

3.2   Report on Staff Student Satisfaction Survey

NPIU and MHRD had conducted the second round of Web based Student, Faculty and Staff satisfaction survey of the implementation of TEQIP II activities in the Institutions in DEC 2016. The compiled reports of the satisfaction survey were shared with the Institutions. This report contains the Student, Faculty and Staff's satisfaction level of the institute and that is compared with State and National satisfaction indices.

Decision: BoG went through the Staff Student Satisfaction Survey and appreciated college for their laudable efforts. Committee congratulated all members of the college for their committed works and acquiring 5th position among the 19 TEQIP funded colleges. Committee noticed that this achievement was achieved with much limited strength of staff and faculty compared with other colleges.

3.3 Approval of Project Completion report

SPFU asked the TEQIP institutions to submit the TEQIP project completion report in the prescribed format after ratifying all the expenditure incurred while implementing the project by the BoG. A draft report in the prescribed format is submitted for discussion.

Decision: BoG discussed and approved the report.

Part 4

Any Other item with the permission of the chair

4.1   Utilization of four funds and engaging a staff: Procedure for the utilization of four funds is not yet decided. TEQIP coordinator clarified that college have 26.29 lakhs distributed among four funds to a query raised by the Director IHRD.

The BoG insisted that the utilization of Four Fund should be as per GO. BoG discussed the need for continuing one TEQIP staff and decided to do as per TEQIP norms.

TEQIP coordinator Dr. Ajil Kumar thanked the committee members. As per guidelines it was decided to have the next BoG in 6 months. The meeting came to an end at 12.30P.M

Dr.V P N Nampoori   **Dr.Jaya V L**
    Chairman   **Principal**